

**Monadnock Regional School District**  
**Policy Committee Meeting Agenda**  
**May 8, 2019 5:30pm**  
**MRSD SAU Conference Room, Swanzey, NH**

**Members Present:** Kristen Noonan, Scott Peters and Lisa Steadman

**Also Present:** L. Aivaliotis, MRSD Recording Secretary

1. **Public Comments:** There are no public comments.
2. **Approval of Minutes (4/30/19):** The minutes were not available.
3. [Policy Log / Status Review](#)
  - a. **Pending First Read (Board Level)** (0)
  - b. **Pending Second Read (Board Level)** (3)
  - c. **Under Construction (with Committee)** (5)
    - i. **Referred to Administration**
      1. **GCOC - Evaluation of Administrative Staff**  
(referred on 10.3.18)
      2. **IA - Instructional Goals**  
(referred on 4.3.19)
      3. **IGA EA - Wellness** (Moved to Board on 3.5.19 but Recalled by for DOE Audit)
      4. **JKAA - Child Restraint and Seclusion**  
(referred on 8.1.18)
      5. **TBD - Drug/Alcohol testing for Van Drivers (employees)**  
(referred on 3.5.19)
  - d. **Referrals From Administration or Board** (0)
  - e. **NHDOE Federal Fiscal Monitoring Report (10):** S. Peters explained the District had received the Federal Fiscal Monitoring Report in December and the reason why we waited is because we were waiting for the NHSBA recommendations instead we received the DAF which does not help respond to this audit. The Federal Fiscal Monitoring Report did site specific policies which are out of date although we have passed the DAF book we have policies that have not been updated since 1993. This monitoring report is for Food Service Grants.
    - i. **Book B: Board Governance (2)**
      1. **BCB - Board Member Conflict of Interest:** The committee looked at both the NHSBA Policy BCB and the District's Policy BCB. They made edits by partially combining the policies.  
**MOTION:** L. Steadman **MOVED** to update Policy BCB with recommended language from current NHSBA sample policy and to forward to the full Board as a first read. **SECOND:** K. Noonan.  
**VOTE:** Unanimous for those present. **Motion passes.**

2. **BIBA - School Board Conferences, Conventions, and Workshops: MOTION:** L. Steadman **MOVED** to adopt the NHSBA sample Policy BIBA and to forward it to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
- ii. **Book D: Fiscal Management (7)**
1. **DA - Fiscal Management Goals/Priority Objectives: MOTION:** L. Steadman **MOVED** to notate Policy DA as last reviewed on May 8, 2019 with no updates, to instruct the administration to provide DA and DAF 2 when responding to the Federal Fiscal Monitoring Report and to forward to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
  2. **DID - Inventories: MOTION:** S. Peters **MOVED** to update policy DID to a limit of \$5000.00 for capital depreciation, to keep our general policy in line with policy DAF-6 and to forward to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
  3. **DJ - Purchasing: MOTION:** to update Policy DJ with the legal references included in the current NHSBA, date it revised on May 8, 2019 and to forward to the full Board as a first read. **SECOND:** K. Noonan **VOTE:** Unanimous for those present. **Motion passes.**
  4. **DJB - Purchasing Procedures: MOTION:** K. Noonan **MOVED** to update Policy DJB with the legal references included in the current NHSBA sample and to forward to the full Board as a first read. **SECOND:** L. Steadman. **VOTE:** Unanimous for those present. **Motion passes.**
  5. **DKC - Expense Authorization/Reimbursement: MOTION:** L. Steadman **MOVED** to update Policy DKC as presented by the committee, to retire Policy DKC-R, the revision date to be changed to 5-8-19 and to forward to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
  6. **DM-Cash in School Buildings: MOTION:** L. Steadman **MOVED** to update Policy DM with the committee edits as presented and to forward to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
- iii. **Book G: Personnel (1):**
1. **GBEA-Staff Ethics/Conflict of Interest:** The committee discussed combining parts of the NHSBA policy and the Monadnock policy together. The committee made edits. **MOTION:** Steadman **MOVED** to update Policy GBEA with edits presented by the committee and to forward to the full Board as a first read.

**SECOND:** K. Noonan. **VOTE:** Unanimous for those present.  
**Motion passes.**

a. **Backlog - In Queue** (42)

4. **Agenda for Next Meeting** - The next meeting is on June 5, 2019. S. Peters explained K. Wheeler asked the Policy Committee if they could get to the weapons policy. She could ask the Board to direct the Policy Committee or she could bring her red lined policy to the full Board and have a vote. S. Peters explained we are waiting for the NHSBA on this issue.

5. **Public Comments:** There were no Public Comments.

6. **Motion to Adjourn: MOTION:** K. Noonan **MOVED** to adjourn the meeting at 6:50 PM.  
**SECOND:** S. Peters. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis  
MRSD Recording Secretary